

Governing Board Meeting AGENDA Monday, June 10, 2024 | virtual via zoom 6:30 pm

Board Chair: Cammi Carriere

Board Members

Vice Chair: Terry Rohse

Secretary: Vacant Treasurer: BJ Foster

At-Large: Steve Staten At-Large: Ed Austin

Non-Voting Member: Gary Etchemendy, Principal

Meeting Agenda Items (6:30-8pm PST)

6:35 Call to order / Roll call (open to public) Cammi Carriere

Reuben: Point of order. Will this be recorded?

Cammi: Will start in September. Thank you.

6:35 Approve meeting minutes from 5/13/24 and 5/28/24 Cammi Carriere

May 13 minutes moved to accept. Terry seconds.

Cammi-aye, Terry-aye, Steve-aye, BJ-aye, Ed-aye.

May 28 minutes Terry moved to accept. BJ seconds.

Cammi-aye, Terry-aye, Steve-aye, BJ-aye, Ed-aye.

6:40 Public Comment/discussion. Executive session at end

Cammi-no hands up. Gives further time for any questions.

REPORTS:

- Principal's Report Gary Etchemendy

5th grade celebration tomorrow. Field Day Thursday. Last inquiry on Wednesday. Yearbook signing Thursday.

- VICs staffing Gary Etchemendy
Interviews for teachers. Two offers, two more to check references, 2-3 more interviews. Nothing final yet, close.
Resigned: Sandra took another position. Posted office manager position today.
Kindergarten teacher has job outside of area, is moving.
5th grade teacher will be outside area,
PE teacher got job outside of area.
- Treasurer's Report BJ Foster: having computer trouble at this time.
- Hiring committee HC member
About 50 applicants. Interview process, some applications from recruiter. Pick for 2-4 interviews.
Cammi: Any questions?

7:10 ITEMS TO DISCUSS/VOTE

Electrical project bids Cammi Carriere: Summer of 2025.

EC Electric \$214, 350. Legacy Crafting \$235, 358.

Plus \$64,566.50 to PGE to upgrade all electrical to replace portables plus any new.

BJ: Has access to material for report.
End of year expenses, all 24-J funds in Chase 100,000 plus
Some expenses-parking lot, others.
Close out Amazon card, get new one after new office manager and principal hired.
Zero balance, account can be closed.

Cammi: where are we with payroll reports? Were filed.

Oregon Employment, we are checking balance, Payroll Leave Oregon-funds were not withheld. Were not properly withheld; we did not receive notice.

Cammi: Electrical bids.
Terry: Has experience with EC Electric, positive.
Cammi: \$214K was close to budget
Steve: Any difference in what they offer?
Cammi: No, I don't think so.
Steve: Any feedback online?
Cammi: Liked EC Electric presentation.
BJ: Did they give completion date?
Cammi: I think so. Gary, did you see that?
Gary: No, EC had 4/5 ratings. Legacy did not have ratings. EC had 34 total ratings. 4.1-4.3.
Cammi: Does not say completion date.
Gary: Says next summer.
Cammi: Has to do with parts from PGE.
Gary: Full name Legacy Crafting Company.
\$21,000 difference, Lower bid known.
Steve: Legacy bit of an unknown.
Terry: 20 years working with EC Electric.
Cammi: Move to accept?
Steve: Looking at contract license: Legacy, October 2023, less than 1 year with current license, some items, makes me nervous.
BJ: Move to accept lower bid.
Steve: Second.
Cammi: All in favor: Cammi-aye, Terry-aye, Steve-aye, BJ-aye, Ed-aye.

To IB: different options available. Training in New Orleans, 8-\$10,000 to send there.

On-site for full staff: 2 ½ day training \$350/per person. Also virtual training 2 days \$300/per person. Available in August.

Terry: Airfare and lodging?
Cammi: Waiting for information, clarification. Vote now or wait?
Gary: Training is in the budget.
Cammi: They are very helpful. Ready to discuss 24-25 budget.

Steve: Professional Development, about \$5000 normally in budget. With new staff might be other expenses. Increase PD line this year to \$45,000?

Terry: \$35,000 possible?

Steve: \$35000 good place to start. More hiring, uncertain in budget, where do new hires land on steps? No date for items in budget. Wait for new administrator before we finalize budget. About \$100K difference from last year. 1st grade to 1.0 FTE. PD up, may have additional costs; consumables, increase, subscriptions up \$5000. Legal \$5000 up, technology \$10K, maybe more to 25K

Gary: Tech should not go up that much.

Ed: Please send me figures, Steve.

Steve: Leave some flexibility. Don't finalize tonight. Talk to district.

BJ: Wait to see, want to see expenses carved out funds for specific things, talk to district about various things related to the building, ie lease to own, lease changes, buy property, and we need to recoup funds.

Gary: Need copy of 24-25 preliminary budget.

Steve: Also increase in health care for IAs.

Cammi: IA adjusted, need benefits.

Terry: Does 24-J give benefits to IAs?

Gary (?) Some at 0.5. Over 32 hours/wk full benefits.

BJ: Same PERS coverage?

Steve: Yes, would like to offer health benefits, work to raise.

Cammi: People Keep, larger than \$400/month

Terry: It is high.

Steve: Haven't been around to know. Discussions with district.

Reuben: Give \$1410, \$1000 more than we are offering.

Steve: Move that chairman and treasure can discuss with district.

Cammi: Surprised with benefits package.

BJ: Some don't fall into categories.

Cammi: Recruiter is aware of that?
Steve: Chairman and treasure may consult with district for services during that period.
Terry: Second.
Cammi-aye, Terry-aye, BJ-aye, Steve-aye, Ed-aye.
Unanimous.
Steve: Steve and Ed on point for board positions- will start holding interviews in the next couple of weeks.
Cammi: Positions for next year: Chair-Cammi, Terry- same as now, vice-chair; Steve-treasure, BJ- take notes. Ed-at-large.
Steve: Move to accept slate as above.
BJ: Second.
Cammi: All in favor?
Cammi-aye, Terry-aye, BJ-aye, Steve-aye, Ed-aye.

7:30

Cammi; We will now move to executive session. She reads directions for session.

8:25 Executive session ends.

8:30 Meeting is adjourned.

Next meeting will be July 8th on Zoom. 6:30.

Check chats to add to minutes. Steve was going to do this.