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## Job Description

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<b>Job Title:</b>	<b>Teacher</b>
<b>Reports To:</b>	Elementary Teacher Position
<b>Job Status:</b>	Full-time, Exempt
<b>Written By:</b>	Valley Inquiry Charter School Board of Directors
<b>Revision Date:</b>	May 2024

**Position Summary:** Valley Inquiry Charter School is seeking a dedicated and innovative Elementary School Teacher to join our team in delivering the International Baccalaureate (IB) Primary Years Program to students in grades K-5. As a charter school committed to fostering inquiry-based learning and holistic development, we are looking for educators who are passionate about shaping young minds in a dynamic, supportive, and enriching environment.

### Job Duties and Responsibilities

- **Curriculum Delivery:** Implement the IB Primary Years Program curriculum, ensuring a coherent and progressive education experience that is inquiry-based and student-centered.
- **Lesson Planning:** Develop detailed lesson plans that meet the diverse learning needs of students and adhere to IB standards.
- **Assessment:** Conduct regular assessments of student performance, provide constructive feedback, and adapt instructional methods to meet individual student needs.
- **Classroom Management:** Create a nurturing classroom environment that encourages active learning, problem-solving, and collaborative work among students.
- **Parental Communication:** Maintain regular communication with parents regarding their children's progress and encourage parental involvement in school activities.
- **Professional Development:** Participate in ongoing professional development to enhance teaching skills and stay current with IB educational practices.
- **Collaboration:** Work collaboratively with other teachers, staff, and the school administration to enhance the educational program and develop school-wide educational strategies.
- **Extra-curricular Activities:** Plan and supervise class projects, field trips, visits by guests, or other experiential activities, and guide students in learning from those activities.

### Qualifications

- **Educational Background:** Bachelor's degree in Education or a relevant field. A Master's degree or an advanced teaching qualification is preferred.
- **Certification:** Valid teaching certification. IB certification or training in the IB Primary Years Program is highly desirable.
- **Experience:** Previous teaching experience, especially in an IB or international education environment, is preferred.

- Skills: Strong interpersonal and communication skills, proficient in classroom management and curriculum development. Ability to engage students in learning processes.
- Characteristics:
  - Passionate about education and lifelong learning.
  - Innovative and able to integrate technology and new methods into the classroom.
  - Committed to the holistic development of students.
  - Flexible and adaptive to changing educational demands.

### **Benefits**

- Competitive salary - Full Salary Range: \$42,690 - \$76,800. Actual compensation will be determined using factors such as hours, experience, skills, training, certifications & education.
- Health insurance reimbursement
- Oregon Public Employees Retirement System
- Paid time off
- Professional development opportunities