

# Valley Inquiry Charter School

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## September Meeting Minutes

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September 11th, 2023 | Virtual Meeting, 6:30pm

### Board Members

Board President & Chair	Cammi Carriere
Vice Chair	Terry Rohse
Treasurer	BJ Foster
Secretary	Kyle McSmith
At-Large	Vacant
At-Large	Vacant
At-Large	Matthew Reynolds
At-Large	Vacant
At-Large	Vacant
Non-Voting Member	Mr. Gary Etchemendy, Principal

### Instructors/Staff/Other:

Mrs. Colby- Staff

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## Meeting Agenda Item Minutes

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- 6:33pm Call to Order-**  
- Cammi called to order and started the meeting.
- 6:35pm Review/Approve Board Meeting Minutes-**  
- Cammi brought up the Board Meeting Minutes (08/14/23). She said we need to move to accept the minutes for the meeting. Kyle motion to accept the 8/14/23 meeting minutes as written. Terry second. Vote: 3 Yes/ 0 No/ 2 Abstain
- 6:38pm Treasurer/ Financial Report-**  
- B.J. let us know there was nothing new to report on the financials. Normal payments this month. He said we have about \$516K in the bank. He said we are waiting on the reimbursement for the SIA funds. He said Gary is working on this piece. He said we are still waiting for the August distribution of funds from the S/K district.
- 6:40pm Principal Report-**  
- Gary said he has been working with Mary and Sandra on funds, finances and classroom set ups. He said the flow of the first week has been going pretty well. He said he has also been working on interviews and getting the staff positions filled for the year. He said we have a music teacher. He said we have been assigned a LRC teacher and they have been contracted with the district. He said

we have hired a LRC IA, an IA for 4th and 5th grade, IA for 2nd grade and a part time LRC person. He said with student enrollment, all classes are at full capacity. Kyle asked about the wait list and he said we have a good number on the waitlist for every class. He said Kindergarten has started this week. He said half came today. Then the other half will be tomorrow. Then both halves come together the rest of the week.

**6:45pm**

**I.B. Report-**

- Mrs. Colby said they are launching attributes and 'caring' is what they are starting with. She said this year is the I.B. evaluation year. She said the staff is going through this process now and then in April they will go through staff training on I.B. She said Mrs. Molly and herself are helping with student counsel. She said they will have the class President, Vice President, etc. Plus, have representatives for each grade. She said we will be having our traditional outdoor school this year. It will be through Silver Falls and will be 25th thru 28th.

**6:50pm**

**Executive Session Start-**

**7:29pm**

**Executive Session Ends-**

**7:30pm**

**Parking Lot Project-**

- Cammi brought up the parking lot project. She said she is still waiting to hear back from Blake (architect company) and the conversation he had with Joel at the district and to see how we are moving forward with this project. She said when she hears more, she will share this.

**7:34pm**

**Board Position Nominations-**

- Cammi explained to everyone at the meeting how we are moving forward with bringing in new board members and the process on how we will handle onboarding new members. She asked Gary if he could be apart of this and

**7:39pm**

**Public Comments-**

- Gary brought up the board advisor contract and that it was expiring. Cammi discussed with the board about the discussion she had with the advisor and she said they mentioned if they are needed, then they would continue to help VICS and the board. They mentioned the help does not need to be the same as previous, but when it is needed they could help. She said the contract will expire and she wanted to hear from the board if we would like to continue with the advisor and if we are wanting to contract for the same help or if we wanted to revise this contract. She said we would need to make the decision tonight. We discussed the current contract agreement. The board knew the help the advisor provides for the school has been beneficial. B.J. motioned to extend our board advisor contract agreement as it is written, with the amount of the 10 hours per week, until the next board meeting. So we could discuss the advisor's agreement

further and evaluate if they are needed in the future and how much is needed.  
Terry second the motion. Vote: 5 Yes/ 0 No.

**7:44pm Meeting Adjourn-**

October Board Meeting: Monday, October 9th 2023 @ 6:30pm. Held Virtually.