

Valley Inquiry Charter School

October Meeting Minutes

October 9th, 2023 | Virtual Meeting, 6:30pm

Board Members

Board President & Chair	Cammi Carriere
Vice Chair	Terry Rohse >> Absent
Treasurer	BJ Foster
Secretary	Kyle McSmith
At-Large	Vacant
At-Large	Vacant
At-Large	Matthew Reynolds
At-Large	Vacant
At-Large	Vacant
Non-Voting Member	Mr. Gary Etchemendy, Principal

Instructors/Staff/Other:

Mrs. Colby- Staff
Mrs. Mary- Staff
Mrs. Anna- Staff
Stephen Staten
Kassy Shelby- Guest

Meeting Agenda Item Minutes

6:31pm

Call to Order-

- Cammi called to order and started the meeting.

6:32pm

Review/Approve Board Meeting Minutes-

- Cammi brought up the Board Meeting Minutes (09/11/23) from last month. She said we need to make a motion to accept the minutes for that meeting. Kyle motion to accept the 9/11/23 meeting minutes as written. Matthew second. Vote: 4 Yes/ 0 No.

6:33pm

New VICS Board Members-

- Cammi introduced Stephen to the board meeting. She said Ed was still out of the country and will provide an intro of Ed when he returns. She said with these 2 candidates, she asked the board if we had any questions or concerns with the potential new members. The board did not have any questions or concerns. She said we need to vote to bring on the new board members. B.J. motion to accept Stephen as a new member of the VICS board with the position held being At-Large. Kyle second the motion. Vote: 4 Yes/ 0 No. B.J. then motion to accept Ed as a new member of the VICS board with the position held being At-Large. Matthew second the motion. Vote: 4 Yes/ 0 No.

6:35pm

Treasurer/ Financial Report-

- B.J. said good news about the financials. We received payment from the district. He said with the change in board members, he is working on updating the users associated with the Chase and American Express accounts. Cammi asked who should be added to this card. He recommended a board member, besides the treasurer or the principal. Cammi mentioned Terry may be able to help with being a signee. B.J. said we will need to do this with Matthew and remove him as a signee for the bank info. He recommends this to Gary the principal. Mary agreed with this. Gary said he would be fine with becoming a signee for the Chase account. He said he will work with B.J. to get this all set up. Gary provided a heads up on the financials. He said ODE is releasing more grant funds to the schools. He said he is not sure why and what this will be going towards. He said when he knows more, he will let us know more. B.J. said we are already using this grant money and Gary said this was an addition to that Grant money.

6:42pm

Principal Report-

- Gary said Mrs. Colby & Mrs. Taylor are helping the teachers through some training and classroom prep this Friday. They are getting the teachers ready for the evaluation. He said outdoor school was a big hit. It went really well, just very wet. Cammi asked about VICS staffing. Gary said we have one teacher leaving. He said they were part-time LRC teacher. He said she received a better job and will be with us for a few weeks before they leave. He said he will be looking for a replacement and will let us know when they have one. Cammi asked about student enrolment and Mrs. Mary said we have 163 students currently. We need students in Kinder, 3rd, and 5th grade. She said she believes they have a 3rd grader starting today.

6:45pm

I.B. Report-

- Mrs. Colby let two students come to the board meeting and share their experience with outdoor school. The two students provided their pros and cons experience with outdoor school with the board. Mrs. Colby said it was really wet, the wettest she can remember. She said the students had a lot of fun. She said the school is working towards the goal for the P.J. Party. She said she is working with the staff and having them do a teacher goal write up for helping students. She said she has been working with the students and getting the student council all set up. She said the students are working hard and are excited to get this running. She said there are campaign signs being put together now. She said other than that, just preparing for the I.B. evaluation. She said there is no training in Portland or Seattle. She said the closest training is in L.A. She is trying to find out if the I.B. trainers can come to the school and if this is cheaper than sending teachers to the training in L.A. She said she will keep us informed on this piece.

6:51pm

Parking Lot Project-

- Cammi brought up the parking lot project. Mrs. Mary said she has been working with Blake the architect. She said she has received some feedback on where they are at in the process of the parking lot and the cost for permits. She explained this to the board. She said she is waiting to hear more on the actual bids and process and cost of this portion. Kyle asked Mrs. Mary if they provided a timeline of the bid date and when the board would need to vote on the bids, so we are in line for the timeline to complete the parking lot. She said she had no exact date for the bid and the project. Gary asked B.J. about the budget and the bid and if the board needed to vote. B.J. said it would be based on what the bid costs are. If it is higher than the original budget, the board would need to review the bid(s). B.J. asked about the review from the county or district. Mrs. Mary said she is not sure about this. She said she can ask Blake more questions and let the board know at the next meeting.

- Mrs. Mary moved into an update about the security cameras and badges for the school. She said it was originally quoted at \$18,000. She said when she last received the bid from the company, it was \$13,104.06. Cammi asked what is being updated and covered under the bid. Mrs. Mary said keyless entry for the 4 entry points in the school. Updated cameras and lock system for the front and back of the school. This would also include the intercom system update and to work better throughout the school. Mrs. Mary said the staff would need to get new badges and is trying to find out that final cost. She asked the board about the purchasing of the badges. The board said as long as the cost does not exceed the original approved cost of \$18,000. Then the board is okay with the purchase of the badges. She said this will help with getting this project moving. She said the company found out we are doing this independently and said this will help move us up on the list to get this project completed sooner rather than later.

- Mrs. Mary provided the update about the school audit. She said at this point everything seems to be good. She said she has not received any questions yet. She said this is a good sign. She said if she is provided with questions or updates, she will let the board know.

- Mrs. Mary asked if the board had received the cheetah chat invite or information from parent square. She said this is where they have been posting important dates coming up for the school. (school closures, parties, events, etc.). Some of the board let her know we had not been receiving this information. As our child is not registered with VICS. She said she will double check on this and if she needs to, she will send the board an email with this cheetah chat information.

- Mrs. Mary said the open house went really well last week. She said quite a good turnout. Cammi agreed it went really well.

7:02pm

Public Comments-

- Cammi asked if there were any public questions. There were no further questions.

7:03pm

Meeting Adjourn-

November Board Meeting: Monday, November 13th 2023 @ 6:30pm. Held at VICS.