

## Governing Board Meeting Minutes

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### Board Members

Board Chair: Terry Rohse

Vice Chair: BJ Foster

Treasurer: James Carter

Secretary: Carol Topaz (arrived at 7:10pm)

At-Large: Chuck Hackett

At-Large: Matthew Reynolds

At-Large: Kyle McSmith(absent)

At-Large: Ken Slough

At-Large: Zyanya Aguilar-Nelson(absent)

Non-Voting Member: Jesse Payne, Principal

### Guests

Mary Campos

Taylor Tuepker

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### Agenda

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**6:35pm Meeting Called to Order .....Terry Rohse**

**6:36pm IB Report Taylor Tuepker**

- Schedules created for the teachers to meet with Taylor every week.
- Lots of work done on the MYP including meeting with our MYP Coordinator

**6:38pm Financial Report James Carter**

- New lines items created
- \$5700 refund from AC heating
- New format for the bookkeeping review done on a monthly basis to make it easier to read.

**6:41pm Motion to accept August Minutes Terry Rohse**

- Chuck motions to accept the minutes with some adjustments to the Amazon gift card/points. Ken seconds. 5 to accept, 1 abstain and 0 Nay.

**6:43pm Principals Report Jesse Payne**

- The \$5700 refund was from our AC heating warranty and work that we had paid for already because they closed the commercial division. We have a new contract for maintenance and they will be installing the new AC unit. They cost less than AC heating. CJ Hansen and Company is our new company, costing \$840 a year for two visits.
- ESSER Funding-\$210,000 more than originally ESSER 2 Funding of \$228,800. ESSER 3 Funding \$553,200
- Rough start to the year. Oven broke the first day of school. District said that we were now responsible for fixing our own oven but then agreed to send out maintenance to look at it. Maintenance was able to

bring in a newer double stack oven and the school was responsible for getting the electricity to the new ovens.

- Purchased new freezers that cost \$1300 each and will need to purchase one to two more fridges.
- Ken wants to know the backup plan from our food service provider if the ovens or anything else goes down. SunButter and Jelly sandwiches is par for the course for food shortages or other unforeseen incidents.
- The kitchen line item of \$15,000 is not for food items. Lots of new purchases for kitchen equipment will come out of that line item and food purchases to Fresh n Local will come out of another one with the reimbursements coming back from ODE.
- Kitchen improvements will need to be made in order to add a dishwasher
- Ken-it would be worthwhile to have an electrician come in and label the breaker so that we know what belongs to what for emergency purposes. Jesse has already talked to the electrician to get this done.
- Is there a way for us to track the BMI, testing etc of our new healthier food? We will look into that
- Parking situation-drop off and pick up is a nightmare. Asking Covid questions does slow down the process but with the Delta variant and kids getting sick we feel that it is important.
- Chuck-is there a way to send out a mass text to families to pre check in kids. Also, would it be possible to take the trees down in the front. We are working on a system for pick up to be able to mass call students with a google sheets program that will appear on each teacher's TV. Is there a way that we can use the Architect firm to help us solve the congestion problem now since we have them on retainer. We are looking at getting new gravel poured around the loop to see about adding a second and third lane. The county says we can only have two points of entry coming from our school. Chuck is going to look into it.
- New Budget 2.0 \$242,855 balance with the district. Charter employees will be getting a \$.50 raise each year instead of a \$1 raise every two years. Look into changing our copier contract once that is over because we are spending a lot of money. The technology budget should go down because we will use some of the ESSER funding. ESSER funding is being used for some Charter positions. Staffing needs are very high right now. Some technology purchases from the summer can be absorbed into the Summer Grant Program.
- James makes a mention to accept the amended budget, BJ seconds that. 7-0 motion passes
- Found a new architect firm, AC + Co Architecture, for the middle school expansion and will be meeting with them via Teams with Joel from the district. They will be placing 3 new buildings and the district will be taking care of the replacement of the current building. Cost estimate will be ready for the board meeting in mid October. We will be purchasing the restroom building on our own through a Modern. Construction is late June to August. Fee estimates \$160,815 so far. Joel anticipates the total cost with fees, bathrooms etc. to be around \$750,000. Ken-can any of these things use the ESSER funding? No. The outdoor classroom can use the ESSER funding, but that will need to be a different project. That final cost does include the paving.
- Jesse is asking for a sub committee to head the expansion portion. BJ wants to know what the repayment would look like. Jesse hasn't looked that far yet but would like the sub committee to possibly head that. What is the possibility of the current 6th graders taking control of raising money for our expansion? A message will go out this week with more expansion information and PTC info. PTC fundraising could possibly go towards the kitchen improvements and Nutrition Program.
- With Zyanya leaving the board we need to recruit new members, hopefully some that have Commercial Expansion knowledge.
- BJ and Terry will be a part of the Middle School expansion sub committee
- James will join the PTC meeting on Thursday to drum up some possible new Board Members

**8:04pm Meeting called to Close**

**Terry Rohse**

**Next Meeting October 11th**