

# Valley Inquiry Charter School

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## November Meeting Minutes

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November 13th, 2023 | In Person Meeting, 6:30pm

### Board Members

Board President & Chair	Cammi Carriere
Vice Chair	Terry Rohse
Treasurer	BJ Foster
Secretary	Kyle McSmith
At-Large	Stephen Staten
At-Large	Ed Austin
At-Large	Matthew Reynolds
At-Large	Vacant
At-Large	Vacant
Non-Voting Member	Mr. Gary Etchemendy, Principal

### Instructors/Staff/Other:

Mrs. Melissa Colby

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## Meeting Agenda Item Minutes

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**6:29pm**

### **Call to Order/ Introductions-**

- Cammi called to order and the board went around the room to provide introductions and to welcome the new board members.

**6:33pm**

### **Review/Approve Board Meeting Minutes-**

- Cammi brought up the Board Meeting Minutes (10/09/23) from last month. She said we need to make a motion to accept the minutes for that meeting. B.J. motion to accept the 10/09/23 meeting minutes as written. Kyle second. Vote: 5 Yes/ 0 No/ 1 Abstain.

**6:34pm**

### **Treasurer/ Financial Report-**

- B.J. updated the board with what has hit the budget and what will be coming to the budget. He did mention we have not yet received payment from the district. Gary said he has an update to the district payment. He said the district had an error on their end with the grant money and what this amount was dedicated too. Then to make sure VICS financial information was correct and matched the district side. He said we should be good to go on the payment and will get the back pay for the missing months. B.J. said he will let us know when he receives these payments. Gary said he has the budget set for the charter side. He let us know about the 2.5% cost of living increase for the staff. He said he should have the rest of the budget put together soon.

**6:39pm**

**Principal Report-**

- Gary said we are still looking for a staff position to fill. He said this is for the SPIA 2- LRC Support. He said this has been a hard position to fill as it is only 3.25 Hrs for this position. He said if you know of anyone looking for some part time work, please have them go to the S/K district website and apply for the position.
- Cammi asked about student enrolment numbers. Gary said he did not have this information to provide, but will provide it at the next meeting.

**6:43pm**

**I.B. Report-**

- Mrs. Colby let us know the unit being worked on is Balanced & Open Minded. She said the students have celebrated PJ day from the action board. She said the board has been filling up again really fast. She said the next award is 'stuffy day'. The kids are excited for this reward.
- Mrs. Taylor and Mrs. Colby has been helping with the program of inquiry. Also going through the questionnaire with the staff. She said the evaluation is remote and will be April 15 thru 17th. The person leading the eval will want to speak with a board member, so she will let the board know.
- Mrs. Colby said the food drive started today and the student council is running it. She said there is a student council meeting tomorrow to go over spirit week and then brainstorming for the new year. She said she will try to bring a student council member for next month's meeting. She said it will be up to the parent to help get them to the meeting.
- Mrs. Colby said 7 teachers are doing the I.B. workshops. This will be done virtually. Cammi asked if the board should attend the training. Melissa said this is not cheap and really is not needed for the board. She then explained the process of the training and workshop.

**6:53pm**

**Parking Lot Project-**

- Cammi asked about the parking lot project. Gary said the permit is ready. However, he said they won't release the permit without a contractor. He said he is working with our architect company (Blake) on getting this set up, so we can get the permit. He said the bids can be accepted. He said they did not have any due dates. He said we just need to make a couple revisions to the plan. Once we have the contractor, we can get the permits and can get this bid out. He said we will meet in January to hopefully review and vote on the bids.

**6:58pm**

**School Security System Update-**

- Gary provided an update to the new security system. He said it is almost finished. He said there is not yet a completion date, but as soon as he knows more. He will let the board know. Kyle asked about the replacement badges and extra copies if needed. Gary said this is being covered by the district.

**7:00pm**

**Public Comments-**

- Kyle mentioned his 30 day notice for stepping down from the VICS board. Matthew asked about a write up resignation. Cammi asked Kyle to provide this by the next board meeting. He said he would.

**7:04pm Meeting Adjourn-**

December Board Meeting: Monday, December 11th 2023 @ 6:30pm. Held virtually.